

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE FOREST OAKS OWNERS ASSOCIATION, INC.  
ON JUNE 8, 2017 at 7:00 P.M.  
AT THE FOREST OAKS COMMUNITY CENTER  
105 N. LYNNWOOD TRAIL, CEDAR PARK, TEXAS 78613

Item 1- Call to Order/ Establish a Quorum

The meeting was called to order at approximately 7:00 p.m. Board Members John Miri, Robert Medure, Meri Carlson, and Jeff Kikel were in attendance. Board Member Mel Kirkland was absent. Community Association Manager, Keri Scott was present.

Item 2 – Homeowner Sign-In Speakers

There were no homeowners in the audience that wanted to speak.

Item 3 – Approval of May 22, 2017

The Board of Directors reviewed the minutes from the May 22, 2017 meeting. Director Kikel motioned to approve the minutes as written. Director Carlson seconded the motion and it was unanimously approved.

Item 4 – Act on or Ratify and Reaffirm Board actions considered since last meeting

There were no items to ratify.

Item 5 – Financials

Keri reviewed the April financials with the Board.

Item 6 – Old Business

The Board discussed the Bylaw amendment. Director Carlson motioned to approve the draft Bylaw amendment to also include the removal of Directors that the attorney drafted. Director Kikel seconded the motion. Director Miri, Carlson, and Kikel voted in favor. Director Medure voted against. Motion passed.

Director Kirkland is still waiting on the City regarding the ROW documents.

The Board tabled the volunteer waiver until the next Board meeting.

Item 7 – New Business

The Board reviewed the Merit proposal for irrigation repairs in the amount of \$532.30. Director Carlson motioned to approve the Merit proposal for irrigation repairs in the amount of \$532.30. Director Kikel seconded the motion and it was unanimously approved.

Keri informed the Board that the landscape company is needing to move their mowing day due to Camp Gladiator being in the pool parking lots those days. The Board agreed that Camp

Gladiator needs to move their work out days to another day and keep the mowing day the same.

The Board reviewed the Renaissance Contracting proposal to replace the pool doors at pool 1. The Board would like to get another opinion.

Keri informed the Board the cancellation clause for the Safeguard Aquatics janitorial contract. Director Medure motioned to have the pool committee draft the issues and send the first letter of default to Safeguard Aquatics. Director Carlson seconded the motion and it was unanimously approved.

The Board would also like the attorney to look at the Safeguard Aquatics contract to see if there is a legal way out.

The Board discussed the removal of the E. Park Street fencing. Director Medure motioned to send a letter to the homeowners that back up to this greenbelt asking if they are in favor of the fence removal. Director Carlson seconded the motion and it was unanimously approved.

The Board scheduled the next Board meeting for July 11, 2017 at 7 p.m.

The Board approved Director Kirkland to pick the yard of the month.

#### Item 8 - Committee Reports

Director Medure motioned to appoint Rick Levy to the ACC committee. Director Carlson seconded the motion and it was unanimously approved.

#### Item 9 – Executive Session

The Board adjourned to executive session at 8:15 p.m.

#### Item 10 – Return from Executive Session

The Board returned from executive session at 8:40 p.m.

#### Item 11 – Oral Summary of Actions taken in Executive Session

Keri informed the homeowners that the Board approved to send out letters to delinquent homeowners that have not been referred to the attorney and owes \$100 or greater. The offer is to waive the late fees if they pay their balance in full by July 31, 2017 and if they are a landlord, the offer is to waive half of the late fees if they pay their balance in full by July 31, 2017.

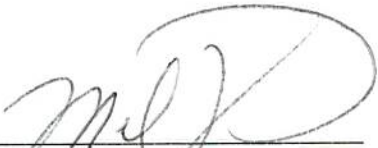
Keri informed the homeowners that the Board approved to waive a deed restriction fine for a homeowner that corrected the violation.

Keri informed the homeowners that the Board approved to set up a payment plan for two homeowners and waive the late fees at the end of the payment plan.

Item 12 – Adjournment

Director Carlson made a motion to adjourn the meeting. Director Kikel seconded the motion and it was unanimously approved. The meeting was adjourned at 8:40 p.m.

Attest:

  
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Mel Kirkland, President  
Forest Oaks Homeowners Association, Inc.