

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE FOREST OAKS OWNERS ASSOCIATION, INC.  
ON MAY 22, 2017 at 7:00 P.M.  
AT THE FOREST OAKS COMMUNITY CENTER  
105 N. LYNNWOOD TRAIL, CEDAR PARK, TEXAS 78613

Item 1- Call to Order/ Establish a Quorum

The meeting was called to order at approximately 7:02 p.m. Board Members Mel Kirkland, John Miri, Robert Medure, Meri Carlson, and Jeff Kikel were in attendance. Community Association Manager, Keri Scott was present.

Item 2 – Homeowner Sign-In Speakers

A homeowner informed the Board there were several homeowners interested in having water aerobics classes at pool 1. The Board approved the water aerobics classes as long as it is before 10 a.m.

Item 3 – Approval of March 28, 2017

The Board of Directors reviewed the minutes from the March 28, 2017 meeting. Director Carlson motioned to approve the minutes as written. Director Miri seconded the motion and it was unanimously approved.

Item 4 – Act on or Ratify and Reaffirm Board actions considered since last meeting

Keri informed the homeowners that the Board approved the following since the last Board meeting:

- On April 11, 2017, the Board approved attorney communication regarding the Bylaw amendment.
- On April 19, 2017, the Board approved the Pool Dude proposal to replace the pool lights at pool 2 in the amount of \$1,500.00.
- On April 19, 2017, the Board approved the Pool Dude proposal to replace the multi-port valve in the amount of \$400.00.
- On May 15, 2017, the Board approved the Merit proposal for irrigation repairs in the amount of \$532.30.
- On May 16, 2017, the Board approved the Merit proposal for irrigation repairs in the amount of \$722.07.
- On May 16, 2017, the Board approved the Merit proposal for irrigation repairs in the amount of \$171.26.
- On May 16, 2017, the Board approved the Merit proposal for irrigation repairs in the amount of \$171.26.
- On May 16, 2017, the Board approved the Merit proposal for irrigation repairs in the amount of \$265.00.

Item 5 – Financials

Keri reviewed the April financials with the Board.



Item 6 – Old Business

The Board discussed the Bylaw amendment and has one question for the attorney.

Director Kirkland informed the Board he is still waiting on the City regarding the ROW documents.

Item 7 – New Business

The Board discussed the Board titles.

Director Kikel motioned to have Mel Kirkland as the President. Director Carlson seconded the motion and it was unanimously approved.

Director Carlson motioned to have John Miri as the Vice President. Director Kikel seconded the motion and it was unanimously approved.

Director Miri motioned to have Robert Medure as the Treasurer. Director Kirkland seconded the motion and it was unanimously approved.

Director Kirkland motioned to have Meri Carlson as the Secretary. Director Miri seconded the motion and it was unanimously approved.

Director Carlson motioned to have Jeff Kikel as the Member at Large. Director Kirkland seconded the motion and it was unanimously approved.

The Board reviewed the insurance renewal policies. Director Carlson motioned to renew the insurance policies with the current company. Director Kikel seconded the motion and it was unanimously approved.

The Board discussed the Merit proposal to trim the trees in the amount of \$3,247.50. Director Kikel motioned to approve the Merit proposal to trim the trees in the amount of \$3,247.50. Director Medure seconded the motion and it was unanimously approved.

The Board discussed the Merit proposal for plant replacement in the amount of \$206.76. Director Carlson motioned to approve the Merit proposal for plant replacement in the amount of \$206.76. Director Kikel seconded the motion and it was unanimously approved.

The Board discussed the Merit proposal to install mulch at the playground area in the amount of \$3,377.06. Director Carlson motioned to approve the Merit proposal to install mulch at the playground area in the amount of \$3,377.06. Director Kirkland seconded the motion. Director Kirkland, Miri, Carlson, and Kikel voted in favor. Director Medure voted against. Motion passed.



The Board discussed swim lessons. The Board approved approved the pool committee to make the final decision on swim lessons.

The Board discussed the 2017 Safeguard Aquatics contract. Director Kirkland motioned to approve the Safeguard Aquatics contract. Director Kikel seconded the motion. Director Kirkland, Miri, Carlson, and Kikel voted in favor. Director Medure voted against. Motion passed.

The Board tabled the pool furniture proposal until the September Board meeting.

The pool committee reviewed the revised pool rules with the Board. Director Carlson motioned to approve the pool rule revisions as agreed between the pool committee and the Board. Director Kikel seconded the motion and it was unanimously approved.

Director Kirkland will get a sample volunteer waiver and send it to the Board to review.

The Board scheduled the next Board meeting for June 8, 2017 at 7 p.m.

Director Kirkland and Miri will decide on the yard of the month via e-mail.

#### Item 8 - Committee Reports

The pool committee discussed the work that has been completed by Pool Dude and provided information to the Board about the swim lessons and requested use of a swim platform for the lessons.

The landscape committee informed the Board that there will be more irrigation repairs needed in the future due to the age of the system. Merit is keeping up with the maintenance work per the contract.

Director Carlson will be working with the Social committee to clean up and organize the social committee stuff stored around the Clubhouse.

Meri Carlson announced she will be resigning from the ACC committee and Rick Levy will be replacing her on the committee.

#### Item 9 – Executive Session

The Board adjourned to executive session at 8:55 p.m.

#### Item 10 – Return from Executive Session

The Board returned from executive session at 9:05 p.m.

#### Item 11 – Oral Summary of Actions taken in Executive Session

Keri informed the homeowners that the Board approved to waive a deed restriction fine on a homeowners account if the violation has been fixed.

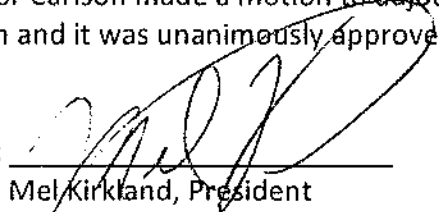


Keri informed the homeowners that the Board approved to waive a late fee on a homeowners account.

Item 12 – Adjournment

Director Carlson made a motion to adjourn the meeting. Director Kirkland seconded the motion and it was unanimously approved. The meeting was adjourned at 9:05 p.m.

Attest:

  
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Mel Kirkland, President

Forest Oaks Homeowners Association, Inc.

