

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE FOREST OAKS OWNERS ASSOCIATION, INC.
ON JUNE 19, 2018 at 6:00 P.M.
AT THE FOREST OAKS COMMUNITY CENTER
105 N. LYNNWOOD TRAIL, CEDAR PARK, TEXAS 78613

Item 1- Call to Order/ Establish a Quorum

The meeting was called to order at 6:04 p.m. Board Members Mel Kirkland, John Miri, Jeff Kikel, Meri Carlson and James Willmann were in attendance. Representing RealManage, Community Association Manager Amber Reyes. There were also 9 homeowners present, and a representative of Austin Pool Pros.

Item 2 – Approval of Prior Board Meeting Minutes

The Board of Directors reviewed the minutes from the May 15, 2018 meeting. A motion was made by Mel, seconded by Jeff, and unanimously carried to approve both minutes as written.

Item 3 – Financials

The Treasurer's Report was tabled until the next meeting.

Item 4 – Committee Reports

Pool Committee: Mel spoke on behalf of the pool committee, and discussed the pool issues with the membership. He advised homeowners to contact RealManage to report any issues or concerns. RealManage has not received any calls from homeowners reporting issues with the pool in the last 30 days, and cannot correct an issue they are not aware of. They can be contacted at 1-866-473-2573 during business hours, as well as after hours for emergency issues. Mel also reported they would like it noted that they wish to have the sand and filters changed every year.

Mel also reported that after an on site meeting with the pool committee and pool vendors, the pool committee recommends the Board approve a proposal from RealMaintenance to replace the shower valves at pool #1 at a cost of \$2,650.34. A motion was made, seconded, and unanimously carried to approve this proposal.

The pool committee would also like to see if Austin Pool Pros or another vendor can replace the pool light without draining the pool.

Social Committee: Julie stated they they preferred not to flyer doors of the homeowners along the the 4th of July Parade route. She requested an e-mail blast be sent with the information.

Item 5 – Act on or Ratify and Reaffirm Board actions considered since last meeting

None

Item 6 – Old Business

Records and Retention Policy Amendment: A motion was made, seconded,, and unanimously carried to approve the amendment to the association's Records and Retention Policy for the purpose of address corrections.

Item 7 – New Business

Kiddie Mulch: A motion was made, seconded,, and unanimously carried to accept the contract with Merit Landscaping to replenish the kiddie mulch in the playground at a cost of \$3,762.91.

Shade Structure Replacement: The Board reviewed the proposal to replace the shade structure damaged by a recent storm. The proposal was tabled until a second bid could be obtained.

Community Shredding Event: Director Carlson had requested information regarding having a neighborhood shredding event. With pricing presented, the issue was tabled, as the board decided they would like to consider combining a shredding event with another event after seeing what kind of participation the community would have.

Fencecrete Repair Proposals: A motion was made, seconded, and unanimously carried to accept the proposal from Fencecrete America to repair the fencecrete damages at 1612 Teal at an amount of \$4,659.16.

Lap Lane: The Board reviewed a request from a homeowner to put a lap lane back in the pool. A motion was made, seconded, and unanimously carried to approve replacing the lap lane for no more than \$650.

Board of Directors Resignation/Realignment: Mr. Kirkland elected not to resign at this time until an e-mail blast can be sent with a call for candidates to replace him. Interested homeowners will need to respond within two weeks, and applicants can be discussed at the next board meeting.

Yard of the Month: The Board unanimously agreed to award the June Yard of the Month to (somewhere on Summerlyn).

Item 8 – Executive Session

None

Item 9 – Adjournment

A motion was made, seconded, and unanimously carried to adjourn the meeting at 7:47 p.m. The next Board of Directors meeting will be held on July 17th, 2018.

Attest: _____

Jeff Kikel, President

Forest Oaks Homeowners Association, Inc.

