

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE FOREST OAKS OWNERS ASSOCIATION, INC.  
ON DECEMBER 13, 2016 at 4:00 P.M.  
AT THE FOREST OAKS POOL  
708 S. LYNNWOOD TRAIL, CEDAR PARK, TEXAS 78613

Item 1- Call to Order/ Establish a Quorum

The meeting was called to order at approximately 4:10 p.m. Board Members Mel Kirkland, John Miri, and David Oliver were in attendance. Board Member Robert Medure and Meri Carlson were absent. Community Association Manager, Keri Scott was present.

Rett Griffith (Pool Committee Member) was in attendance and participated in the area evaluation.

Item 2 – Homeowner Sign-In Speakers

There were no homeowners present that wanted to speak.

Item 3 – Pool 1 Walk

The Board approved the following items to be completed:

- Remove the pole hooks from the fence (too far from the pool) and move these to the wall next to the men's restroom
- Remove wasp nest under pool house
- Remove sand bags on grass area
- Treat ant hills
- Install a drainage grate cover to the drainage in the grass area
- Install a baby changing table in the women's restroom
- Install screen between men's restroom and pool pump room
- Seal and caulk the holes by the clock
- Replace and relocate the irrigation controller out of the pool pump room - Merit
- Install new cover for light in pool pump room
- Remove trash in pump room
- Install a hook to hold poles in pump room
- Raise tree canopy in pool area - Merit
- Remove damaged uneven landscape border in pool area
- Re-mortar all the white rock along the retaining walls in the pool area
- Correct the irrigation on both sides of the stairs
- Replace the plastic drain on the pool deck near the baby pool and the stairs
- Replace life ring
- Install an occupancy sign
- Install three 3ft pavers by the camera room to store the trash cans on
  - Relocate irrigation
  - Remove dirt and sod
  - May need stone border to Grade and level ground

- Remove the shelves in the lifeguard room and install new shelves in the lifeguard room – or buy a freestanding garage shelving (Home Depot or Costco)
- Donate all lost and found items in lifeguard room to Goodwill
- Replace all green missing tiles on pool house
- Replace light on the outside of women’s restroom
- Repair pool fence in necessary places

The Board requested a quote for the following:

- Install a hand dryer in the men’s and women’s restroom
- Raise pool fence by 6 inches from the exit gate to the rock pillar – so that the ground can be leveled (new sod installed) to eliminate water pooling along the base of the fence
- Repair pavilion wood pillars
- Paint pavilion and pool house

Additions not on the list:

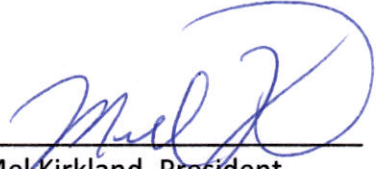
- Remove the Cannas and Nandina, remove the mulch, cap irrigation, and install some kind of mortared flagstone or river rock around the water fountain base
- Women’s Restroom floor was very wet: Check the irrigation outside of the women restroom wall for leaks
- Work on bids to repair the Kiddie Pool before March/April

Item 4 – New Business

The Board scheduled the next Board meeting for January 23, 2017 at 7 p.m. at the Forest Oaks Clubhouse.

Item 5 – Adjournment

Director Kirkland made a motion to adjourn the meeting. Director Miri seconded the motion and it was unanimously approved. The meeting was adjourned at 5:15 p.m.

Attest:   
 Mel Kirkland, President  
 Forest Oaks Homeowners Association, Inc.