

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS  
OF THE FOREST OAKS OWNERS ASSOCIATION, INC.  
ON DECEMBER 5, 2016 at 4:00 P.M.  
AT THE FOREST OAKS POOL  
105 N. LYNNWOOD TRAIL, CEDAR PARK, TEXAS 78613

Item 1- Call to Order/ Establish a Quorum

The meeting was called to order at approximately 4:10 p.m. Board Members Mel Kirkland, Robert Medure, John Miri, and Meri Carlson were in attendance. Board Member David Oliver was absent. Community Association Manager, Keri Scott was present.

Item 2 – Homeowner Sign-In Speakers

There were no homeowners present that wanted to speak.

Item 3 – Approval of November 21, 2016

The Board of Directors reviewed the minutes from the November 21, 2016 meeting. Director Kirkland motioned to approve the minutes as written. Director Miri seconded the motion and it was unanimously approved.

Item 4 – Pool 2 Walk

The Board approved the following items to be completed:

- Take off the wooden panels to the pavilion and make sure there is no damage to the structure. If not, repair the wooden panels and secure with screws. Paint to match the top of the pavilion
- Order a new rust proof chain and new slide sign
- Strip the paint off the two landings of the stairs
- Take off the nozzles of the slide and seal nozzles
- Throw away the white metal broken umbrella stand
- Trim bushes away from slide
- Install hinges on the slide pump structure in order for one person to be able to open and close structure
- Repair the slide gate that is currently scraping the slide
- Seal the outdoor shower
- Repair ceiling fan light that is off balance
- Clean the light fixtures that are under the pavilion in March 2017
- Raise the light fixture in the men's and women's restroom
- Replace three light bulbs in women's restroom
- Clean and re-attach AC vent in women's restroom
- Replace hallway light and re-attach AC grill
- Repair the pool fence paint in corner behind slide
- Replace outdoor light switch to commercial grade
- Move the lifeguard ring to another location closer to pool
- Repair coping at pool

- Remove all the buckets in pump room
- Repair front gate that is not auto closing
- Repair front gate where the cord is loose
- Repair light in front of Clubhouse
- Repair parking lot light that is out

The Board requested a quote for the following:

- Paint the interior of the Clubhouse
- Reseal and restrip the parking lot
- Replace the Clubhouse back doors

Item 5 – New Business

The Board scheduled the next Board meeting for December 13, 2016 at 4 p.m. at pool 1.

Item 6 – Adjournment

Director Kirkland made a motion to adjourn the meeting. Director Miri seconded the motion and it was unanimously approved. The meeting was adjourned at 5:45 p.m.

Attest:



Mel Kirkland, President

Forest Oaks Homeowners Association, Inc.