

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE FOREST OAKS OWNERS ASSOCIATION, INC.
ON SEPTEMBER 6, 2016 at 7:00 P.M.
AT THE FOREST OAKS COMMUNITY CENTER
105 N. LYNNWOOD TRAIL, CEDAR PARK, TEXAS 78613

Item 1- Call to Order/ Establish a Quorum

The meeting was called to order at approximately 7:02 p.m. Board Members Mel Kirkland, David Oliver, Robert Medure (attended until 7:30 p.m.), John Miri, and Meri Carlson were in attendance. Community Association Manager, Keri Scott was present.

Item 2 – Homeowner Sign-In Speakers

Frank inquired about the mailbox covers and the Mandarin Flyway waterfall status. It was explained to the homeowners that the Board will discuss installing the mailbox covers again in 2017 and the Mandarin Flyway waterfall has been repaired.

Brian discussed the Forest Oaks website status.

Rett requested to meet with the Board regarding his house paint color.

Item 3 – Approval of August 8, 2016

The Board of Directors reviewed the minutes from the August 8, 2016 meeting. Director Carlson motioned to approve the minutes as written. Director Miri seconded the motion. Director Kirkland, Miri, and Carlson voted in favor. Director Oliver and Medure abstained. Motion passed.

Item 4 – Act on or Ratify and Reaffirm Board actions considered since last meeting

Keri informed the homeowners that the following items were approved since the last Board meeting:

- On August 17, 2016, the Board approved a proposal from Fencecrete America to repair the E. Park Street fence in the amount of \$1,678.21.
- On August 20, 2016, the Board approved a proposal from Merit to install top soil in the amount of \$509.71.
- On August 25, 2016, the Board approved a proposal from Merit to repair the irrigation in the amount of \$427.80.
- On August 25, 2016, the Board approved a proposal from RealMaintenance to install a solar light at the playground in the amount of \$164.25.

Item 5 – Financials

Keri reviewed the July financials with the Board.

Item 6 – Old Business

Keri informed the Board that the attorney has not completed the Bylaw amendment.

The Board discussed the pool 2 improvement project. The pool committee requested to meet with the vendors prior to the Board making a decision. The Board agreed and tabled this until the next Board meeting.

Item 7 – New Business

There were no landscape bids to discuss.

Director Medure motioned to fire the current pool company for lying and lack of maintenance on the pools. There was no second. Motion failed.

The pool committee informed the Board that there should be springs and latches on all the 4 foot fencing around the patio at pool 2. The Board approved to get this installed as soon as possible.

The Board requested Keri to dispose of the broken basketball goal at pool 1.

The Board discussed the umbrellas at pool 1 and decided to leave them as is and to store them inside the lifeguard room in the winter months.

Director Carlson motioned to eliminate the pool committee spending authorization. Director Miri seconded the motion and it was unanimously approved.

Director Oliver motioned to approve a Board member to purchase a power washer for the HOA and get reimbursed by the HOA. Director Carlson seconded the motion. Director Oliver, Miri, and Carlson voted in favor. Director Kirkland voted against. Motion passed.

The Board approved RealMaintenance to fix the plexi glass at the Clubhouse monument sign.

The Board reviewed the Clubhouse rental forms and asked Keri to send these to the social committee for review.

Director Carlson motioned to cancel the Clubhouse and pool 1 alarm contracts and the camera maintenance contract at pool 1. Director Oliver seconded the motion and it was unanimously approved.

Director Kirkland motioned to remove the RealManage inspection dates from the Community calendar. Director Oliver seconded the motion and it was unanimously approved.

The Board reviewed the 2017 budget and made a few changes.

The Board scheduled the next Board meeting for October 10, 2016 at 7 p.m.

The Board approved Director Kirkland to choose the yard of the month.

Item 8 - Committee Reports

There were no committee reports.

Item 9 – Executive Session

The Board adjourned to executive session at 8:50 p.m.

Item 10 – Return from Executive Session

The Board returned from executive session at 9:25 p.m.

Item 11 – Oral Summary of Actions taken in Executive Session

Keri informed the homeowners that the Board denied a homeowners request to receive a discounted rate for the Community Center rental.

Item 12 – Adjournment

Director Carlson made a motion to adjourn the meeting. Director Miri seconded the motion and it was unanimously approved. The meeting was adjourned at 9:25 p.m.

Attest:



Mel Kirkland, President
Forest Oaks Homeowners Association, Inc.