

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE FOREST OAKS OWNERS ASSOCIATION, INC.
ON JUNE 13, 2016 at 7:00 P.M.
AT THE FOREST OAKS COMMUNITY CENTER
105 N. LYNNWOOD TRAIL, CEDAR PARK, TEXAS 78613

Item 1- Call to Order/ Establish a Quorum

The meeting was called to order at approximately 7:00 p.m. Board Members Mel Kirkland, David Oliver, Robert Medure, John Miri, and Meri Carlson were in attendance. Community Association Manager, Keri Scott was present.

Item 2 – Homeowner Sign-In Speakers

There were no homeowner sign in speakers.

Item 3 – Approval of May 9, 2016 Minutes

The Board of Directors reviewed the minutes from the May 9, 2016 meeting. Director Carlson motioned to approve the second revision of the minutes. Director Kirkland seconded the motion. Director Kirkland, Oliver, Miri, and Carlson voted in favor. Director Medure voted against. Motion passed.

Item 4 – Act on or Ratify and Reaffirm Board actions considered since last meeting

Keri informed the homeowners that the following items were approved since the last Board meeting:

- On May 24, 2016, the Board approved a proposal from A1 Services to replace the pool slide stairs at pool 2 in the amount of \$4,061.00.
- On June 8, 2016 the Board approved a proposal from Quantum Electric to bury the exposed electrical conduit for the Mandarin Flyway pond in the amount of \$500.00.

Item 5 – Financials

Keri reviewed the May financials with the Board.

Item 6 – Old Business

Keri informed the Board that the RealManage contact information can change on the deed restriction violation letters to the verbiage the Board requested.

Keri informed the Board the flow chart can be added to the deed restriction violation letters.

The Board discussed the ACC committee members. Director Medure motioned to re-appoint all three previous ACC members to the committee. There was no second to this motion. Motion failed.

Director Medure motioned to appoint Jon Dickerson as the ACC committee chair for a one year term. Director Oliver seconded the motion. Director Oliver, Medure, and Carlson voted in favor. Director Kirkland and Miri abstained. Motion passed.

Director Medure motioned to appoint Wayne Brooks to the ACC committee for a one year term. Director Carlson seconded the motion. Director Oliver, Medure, and Carlson voted in favor. Director Kirkland and Miri abstained. Motion passed.

Director Oliver motioned to appoint Meri Carlson and John Miri to the ACC committee. Director Kirkland seconded the motion. Director Kirkland, Oliver, Miri, and Carlson voted in favor. Director Medure voted against. Motion passed.

Director Kirkland motioned to have Jon Dickerson, Wayne Brooks, and Meri Carlson as the ACC committee voting members. Director Oliver seconded the motion and it was unanimously approved.

Director Medure motioned to appoint Brian Moritz as the publicity committee chair. Director Kirkland seconded the motion and it was unanimously approved.

Item 7 – New Business

Keri reviewed the Safeguard Aquatics proposal for the chemical automation system. The Board tabled this discussion until the next Board meeting.

The Board discussed adding a third lifeguard at pool 2. Director Kirkland motioned to add a third lifeguard at pool 2 on Saturdays and Sundays in addition to the fourth of July Holiday. Director Oliver seconded the motion and it was unanimously approved.

The Board discussed the pool architect proposal for pool 2. The pool committee will continue to work on this project.

Keri reviewed the Merit bid for landscape upgrades in the amount of \$927.93. Director Carlson motioned to approve the landscape upgrades in the amount of \$927.93. Director Oliver seconded the motion and it was unanimously approved.

Keri reviewed the Merit bid for landscape upgrades to the Darkwoods monument sign in the amount of \$2,434.54. Director Oliver motioned to approve up to \$1,125 for the Darkwoods monument sign upgrades. Director Medure seconded the motion and it was unanimously approved.

Keri asked the Board if they approve to pay the March invoice from Native Land Designs. The Board tabled this discussion until the next Board meeting.

Director Medure motioned to remove both boulders in the E. Park Street circle given that the City has directed the HOA to not install boulders in the City owned traffic circle. City safety concerns specifically impact hazard that can cause damage, injury, or death that would otherwise not occur. There was no second to this motion. Motion failed.

The Board discussed changing the deed restrictions for overnight street parking in the village section. The Board decided to not move forward on this item.

The Board requested Keri to get a license agreement from the City to review.

The Board decided to not have the Association's attorney at the July Board meeting.

The Board discussed having a communication policy. Director Oliver motioned to draft a communication policy and have Meri Carlson as the PR person. Director Carlson seconded the motion. Director Kirkland, Oliver, Miri, and Carlson voted in favor. Director Medure voted against. Motion passed.

The Board discussed amending the Bylaws. Director Oliver motioned to have Bill Flickinger draft revised Bylaws and send to the Board for review. Director Kirkland seconded the motion and it was unanimously approved.

The Board scheduled the next Board meeting for July 11, 2016 at 7 p.m.

The Board approved 208 N. Lynnwood Trail as the June yard of the month.

Item 8 – Executive Session

The Board adjourned to executive session at 9:44 p.m.

Item 9 – Return from Executive Session

The Board returned from executive session at 10:00 p.m.


Item 10 – Oral Summary of Actions taken in Executive Session

Keri informed the homeowners that the Board approved to suspend a homeowners pool privileges due to unacceptable behavior at the pool.

Item 11 – Adjournment

Director Carlson made a motion to adjourn the meeting. Director Oliver seconded the motion and it was unanimously approved. The meeting was adjourned at 10:00 p.m.

Attest: _____


Mel Kirkland, President