

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE FOREST OAKS OWNERS ASSOCIATION, INC.
ON APRIL 11, 2016 at 7:00 P.M.
AT THE FOREST OAKS COMMUNITY CENTER
105 N. LYNNWOOD TRAIL, CEDAR PARK, TEXAS 78613

Item 1- Call to Order/ Establish a Quorum

The meeting was called to order at approximately 7:07 p.m. Board Members Robert Medure, Mel Kirkland, and John Miri were in attendance. Board members Kimberly Gogulski and David Oliver were absent. Community Association Manager, Keri Scott was present.

Item 2 - Merit Service Solutions Presentation

The representatives from Merit spoke to the Board about the landscape contract and the expectations for 2016.

Item 3 – Homeowner Sign-In Speakers

A homeowner informed the Board his opinion on talking about personal homeowner information in open session vs. Closed session.

Item 4 – Approval of March 28, 2016 Minutes

The Board of Directors reviewed the minutes from the March 28, 2016 meeting. Director Kirkland motioned to approve the minutes as written. Director Medure seconded the motion and it was unanimously approved.

Item 5 – Act on or Ratify and Reaffirm Board actions considered since last meeting

There were no items to ratify.

Item 6 – Financials

Keri reviewed the March financials with the Board.

The Board discussed the reserve account. Director Medure motioned to approve a reserve study update. Director Kirkland seconded the motion and it was unanimously approved.

Item 7 – Old Business

The Board decided to remove the renovate Clubhouse kitchen discussion from the agenda.

The Board tabled the deed restriction enforcement in open session vs. Executive session.

The Board discussed adding more doggie stations. Director Medure motioned to add five more doggie stations. Director Kirkland seconded the motion and it was unanimously approved.

The Board discussed the RealManage contact information on communication to homeowners. The Board would like the Forest Oaks website address and e-mail address on the e-mail blasts and deed restriction letters.

Item 8 – New Business

Keri reviewed the A1 Service bid to repair the slide stairs at pool 2 in the amount of \$700.00. Director Medure motioned to approve repairing the slide stairs in the amount of \$700.00 as long as they can guarantee the structure is sound. Director Kirkland seconded the motion and it was unanimously approved.

Keri reviewed the A1 Service bid to paint the metal pool furniture at pool 2. The Board would like to know if this will be powder coated.

There were no landscape bids to discuss.

Keri reviewed the insurance proposals with the Board. Director Medure motioned to approve carrier 1 (Republic Insurance) in the amount of \$17,502.00. Director Miri seconded the motion and it was unanimously approved.

The Board tabled the Board authorization limit until the next Board meeting.

The Board tabled appoint ACC members until the next Board meeting.

The Board discussed setting up a survey regarding the amendment for online voting.

The Board scheduled the next Board meeting for May 9, 2016 at 7 p.m.

The Board chose 301 Bramble as the April yard of the month.

Item 9 – Executive Session

The Board adjourned to executive session at 9:01 p.m.

Item 10 – Return from Executive Session

The Board returned from executive session at 9:32 p.m.

Item 11 – Oral Summary of Actions taken in Executive Session

Keri informed the homeowners that the Board approved to purchase a microphone for the annual meeting up to \$300.00.

Keri informed the homeowners that the Board approved to allow an individual to use the Clubhouse for an art class on any day except Tuesday and Thursday for an 8 week trial period and they will waive the set up and take down fee.

Item 12 – Adjournment

Director Kirkland made a motion to adjourn the meeting. Director Miri seconded the motion and it was unanimously approved. The meeting was adjourned at 9:32 p.m.

Attest:

A handwritten signature in black ink, appearing to be 'Mel Kirkland', written over a horizontal line.

Mel Kirkland, President
Forest Oaks Homeowners Association, Inc.