

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE FOREST OAKS OWNERS ASSOCIATION, INC.
ON MARCH 28, 2016 at 7:00 P.M.
AT THE FOREST OAKS COMMUNITY CENTER
105 N. LYNNWOOD TRAIL, CEDAR PARK, TEXAS 78613

Item 1- Call to Order/ Establish a Quorum

The meeting was called to order at approximately 7:01 p.m. Board Members Kimberly Gogulski, Robert Medure, David Oliver, Mel Kirkland, and John Miri were in attendance. Community Association Manager, Keri Scott was present.

Item 2 – Homeowner Sign-In Speakers

A homeowner requested pool 1 be open on Monday, Wednesday, and Friday at 5 a.m. instead of 8 a.m.

A homeowner requested a fence be installed next to her property on N. Lynnwood Trail due to the new development that is being built beside her property.

Item 3 - Attorney Communication

The Board spoke with Bill Flickinger about Board operations, basketball goals locations, ACC guidelines, and the ACC authority.

Item 4 – Approval of January 11, 2016 and February 8, 2016 Minutes

The Board of Directors reviewed the minutes from the January 11, 2016 and February 8, 2016 meeting. Director Gogulski motioned to approve the minutes as written. Director Kirkland seconded the motion and it was unanimously approved.

Item 5 – Act on or Ratify and Reaffirm Board actions considered since last meeting

The following items were approved since the last Board meeting:

- On February 17, 2016 the Board approved to replace the pool lights at pool 1 in the amount of \$395.00.
- On February 19, 2016 the Board approved to have a leak detection completed at pool 1 baby pool in the amount of \$500.00.
- On February 25, 2016 the Board approved irrigation repairs in the amount of \$371.37.

Item 6 – Financials

Keri reviewed the February financials with the Board.

Item 7 – Old Business

The Board tabled the renovate Clubhouse kitchen discussion until the next Board meeting.

Item 8 – New Business

Keri reviewed the Safeguard Aquatics bid to repair the pool 1 baby pool in the amount of \$1,611.57. Director Gogulski motioned to approve the Safeguard Aquatics bid in the amount of \$1,611.57. Director Kirkland seconded the motion and it was unanimously approved.

Keri reviewed the lifeguard stand proposals. Director Gogulski motioned to approve the Lifeguard Master's proposal in the amount of \$1,495 plus tax. Director Oliver seconded the motion and it was unanimously approved.

Keri reviewed the revised Safeguard Aquatics contract for the 2016-2017 pool season. Director Kirkland motioned to approve the revised Safeguard Aquatics contract with the addition of lifeguards the last week of school. Director Gogulski seconded the motion and it was unanimously approved.

Keri reviewed the landscape contracts with the Board. Director Gogulski motioned to approve the Merit contract with a start date of April 1, 2016 and give Native Land Designs a cancellation notice. Director Kirkland seconded the motion. Director Gogulski, Kirkland, Medure, and Oliver voted in favor. Director Miri voted against. Motion passed.

The Board tabled the deed restriction enforcement in open session vs. executive session until the next Board meeting.

Keri reviewed the VoteHOANow proposal for electronic voting with the Board. Director Gogulski motioned to approve the electronic voting proposal. Director Kirkland seconded the motion and it was unanimously approved.

The umbrella policy proposal has not been received by the insurance carrier, therefore, the Board tabled the insurance proposals until the next Board meeting.

The Board tabled the doggie stations until the next Board meeting.

The Board tabled the RealManage contact information on communication until the next Board meeting.

The Board discussed how to fund the new projects.

The Board scheduled the next Board meeting for April 11, 2016 at 7 p.m.

The Board chose 406 Clear Creek as the March yard of the month.

Item 9 – Executive Session

The Board adjourned to executive session at 9:07 p.m.

Item 10 – Return from Executive Session

The Board returned from executive session at 9:41 p.m.

Item 11 – Oral Summary of Actions taken in Executive Session

The Board informed the homeowners that they approved to allow a homeowner to catch up on their payment plan and they will waive the late fees at the end of the payment plan.

The Board informed the homeowners that they approved to waive the late fees from a homeowners account.

The Board informed the homeowners that they denied the waiver of a fine.

The Board informed the homeowners that they denied the request from a homeowner to have a trailer on the property.


The Board informed the homeowners that they approved the social committee request to allow a homeowner to use the Clubhouse for free if their street is unsafe for a block party.

The Board informed the homeowners that they approved to force mow a property.

Item 12 – Adjournment

Director Kirkland made a motion to adjourn the meeting. Director Gogulski seconded the motion and it was unanimously approved. The meeting was adjourned at 9:41 p.m.

Attest:


Mel Kirkland, President

Forest Oaks Homeowners Association, Inc.