

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE FOREST OAKS OWNERS ASSOCIATION, INC.
ON NOVEMBER 30, 2015 at 7:00 P.M.
AT THE FOREST OAKS COMMUNITY CENTER
105 N. LYNNWOOD TRAIL, CEDAR PARK, TEXAS 78613

Item 1- Call to Order/ Establish a Quorum

The meeting was called to order at approximately 7:05 p.m. Board Members Kimberly Gogulski, Robert Medure, David Oliver, and Mel Kirkland were in attendance. Board member John Miri was absent. RealManage representative Keri Scott was present.

Item 2 – Homeowner Sign-In Speakers

There were no homeowners in the audience.

Item 3 – Approval of November 9, 2015 Minutes

The Board of Directors reviewed the minutes from the November 9, 2015 meeting. Director Kirkland motioned to approve the minutes as written. Director Gogulski seconded the motion and it was unanimously approved.

Item 4 – Act on or Ratify and Reaffirm Board actions considered since last meeting

There were no items to ratify.

Item 5 – Financials

Director Gogulski motioned to waive reviewing the October financials since they were reviewed at the November 9, 2015 Board meeting. Director Oliver seconded the motion and it was unanimously approved.

Item 6 – Old Business

Keri has submitted the mailbox cover specs to three vendors for requesting proposals and will send the proposals to the Board once they are completed.

The Board tabled appointing an ACC committee chair.

The Board discussed handing DRV enforcement actions in open session instead of closed executive session. Director Medure motioned to handle all business in open session with private homeowner information retracted. There was no second to the motion. Motion dies.

The Board discussed the website maintenance. Director Oliver motioned to approve Uberhost contract. Director Gogulski seconded the motion and it was unanimously approved.

Item 7 – New Business

There are no pool repairs needed at this time.

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Keri reviewed the irrigation repair proposal with the Board. Director Kirkland recommended the Board wait until the irrigation system is turned back on in the Spring to complete the irrigation repairs.

The Board scheduled the next Board meeting for January 11, 2016 at 7 p.m.

Director Medure motioned to defer the yard of the month to an e-mail vote by the majority of the Board. Director Kirkland seconded the motion and it was unanimously approved.

Item 8 – Executive Session

The Board adjourned to executive session at 7:35 p.m.

Item 9 – Return from Executive Session

The Board returned from executive session at 8:27 p.m.

Item 10 – Oral Summary of Actions taken in Executive Session

Keri informed the homeowners that the Board approved to send a letter to all the homeowners that owe \$50 or more, have not been sent to the Associations attorney, and have not received an offer of this nature before and offer them a payment plan and waiver of late fees.

Keri informed the homeowners that the Board approved to allow an individual to reserve the Community Center for a boot camp class as long as they provide insurance coverage and all participants sign a waiver. There will not be a fee to rent the facility if it is only open to Forest Oaks homeowners and the homeowner reserving the facility will receive a key to unlock and lock the facility.

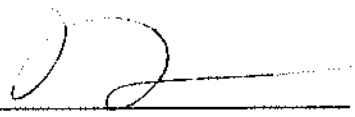
Keri informed the homeowners that the Board approved an extension to a homeowner to paint their home by June 15, 2016.

Keri informed the homeowners that the Board approved for the HOA to hire a company to prune the trees and shrubs on a homeowners lot and allow the homeowner up to six months to pay the HOA back for the services.

Item 11 – Adjournment

Director Kirkland made a motion to adjourn the meeting. Director Oliver seconded the motion and it was unanimously approved. The meeting was adjourned at 8:27 p.m.

Attest: _____


Kimberly Gogulski, President
Forest Oaks Homeowners Association, Inc.

