

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
OF THE FOREST OAKS OWNERS ASSOCIATION, INC.
ON AUGUST 24, 2010 at 7:00 P.M.
AT JOHN TRAUBE'S HOME
605 BUFFLEHEAD LANE, CEDAR PARK, TEXAS 78613

Item 1 - Call to Order/ Establish a Quorum

The meeting was called to order at approximately 7:02 p.m. Board Members John Traube, Susan Hetzler, Dennis Eberwein, Christine Cheng, and Ed Strout were in attendance. Community Association Manager Keri Scott was present.

Item 2 - Approval of Minutes

The Board of Directors reviewed the minutes from the July 28, 2010 meeting. After discussion, corrections were made. Director Hetzler made a motion to approve the minutes as corrected. Director Traube seconded the motion and it was unanimously approved.

Item 3 - Approval of E-Mail Minutes

The Board of Directors reviewed the email minutes for June and July 2010. After discussion, corrections were made. Director Traube made a motion to approve the minutes as corrected. Director Hetzler seconded the motion and it was unanimously approved.

Item 4 - RealManage Issues

The next Board meeting was set for September 23, 2010 at 7:00 pm at Director Traube's home.

Keri reviewed the Collections Candidate report with the Board.

Keri reviewed with the Board the owners who have not corrected deed restriction violations and have received their 209 notices and fines.

Keri informed the Board that the homeowner at [REDACTED] is in violation of the deed restrictions for landscaping maintenance. Director Eberwein motioned to have the property force-mowed by Native Land Design. Director Hetzler seconded the motion and it was unanimously approved.

Keri informed the Board that the homeowner at [REDACTED] is in violation of the deed restrictions for a sidewalk that was installed without ACC approval. Director Eberwein motioned to have the Association's attorney send a demand letter to the homeowner. Director Hetzler seconded the motion and it was unanimously approved.

Keri informed the Board that the homeowner at [REDACTED] is in violation of the deed restrictions for overnight street parking. Director Strout motioned to have the Association's attorney send a demand letter to the homeowner. Director Eberwein seconded the motion and it was unanimously approved.

Keri reviewed the July financials with the Board.

Keri reviewed the bid from Crystal Clear to replace three steps on the pool ladder at 105 N. Lynnwood Trail. Director Traube motioned to approve the bid to replace three steps on the pool ladder. Director Strout seconded the motion and it was unanimously approved.

Keri informed the Board that the pool committee is requesting an extension to revise the pool rules. The Board agreed to give the pool committee an extension until November 30, 2010 to complete the revisions.

Keri reviewed the fountain bids with the Board. The Board had some questions for the vendor. Keri will clarify and e-mail the answers to the Board.

Keri reviewed the bids for the basketball court lighting and the installation of a photo cell. Director Strout motioned to approve the bid to install four 400 watt light bulbs and a photo cell on the lights. Director Hetzler seconded the motion and it was unanimously approved.

The Board would like to get a bid to install a sign at the basketball court with the rules and regulations.

The homeowner at [REDACTED] is requesting the \$100 attorney fee be waived from their account since they were out of town during that time and, that the vehicle was parked at the airport. The Board is requesting the homeowner provide a parking receipt to document the airport parking.

The Vista Ridge band wants approval from the Board to allow its band to march down the streets of Forest Oaks and receive donations from the homeowners. Director Eberwein motioned to approve the Vista Ridge band marching down the streets of Forest Oaks with the stipulation that they receive City of Cedar Park approval as well. Director Traube seconded the motion and it was unanimously approved.

Item 5 - Board Issues

The Board discussed how many vacation days should be offered to the individual that opens and closes the Community Center. Director Eberwein motioned to allow the individual 20 days of vacation time and, if they go over this amount, they will repay the Association \$10 per event. Director Cheng seconded the motion and it was unanimously approved.

The Board discussed selling swim diapers to homeowners that do not have them on their small children. The Board requested Keri to contact Family Swim Gym to see if they will sell these for the 2011 pool season.

Keri reviewed the bid to install an on/off switch for the buckets and the slide at 105 N. Lynnwood. The Board had a few questions for the vendor before approving to install the on/off switch.

Keri reviewed a bid to repair the hinges on the Bandstand retention pond gate. Director Traube motioned to approve the bid to repair the hinges. Director Cheng seconded the motion and it was unanimously approved.

The Board discussed donating \$250 to the Officer Leonard Reed Memorial Fund. Officer Reed was a Cedar Park Police Officer who died on duty. Director Strout motioned to donate \$250 to the Leonard Reed Memorial Fund. Director Eberwein seconded the motion and it was unanimously approved.

Item 6 - Adjournment

Director Hertzler made a motion to adjourn the meeting. Director Eberwein seconded the motion and it was unanimously approved. The meeting was adjourned at 9:35 p.m.

Attest



John Traube, President
Forest Oaks Homeowners Association, Inc